



Consulate of Pakistan
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16th August 2023

VACANCY ANNOUNCEMENT

The Consulate of Pakistan, Bradford is hiring a Typist for the Consular Section. Desirous applicants meeting the following criteria may send applications along with CV's at parepbradford@hotmail.com latest by 23rd August 2023.

Post	Eligibility Criteria
Typist	<ul style="list-style-type: none">• British National• Bachelor Degree holder with good knowledge of computer (MS Office, Excel, Power Point, Internet Browsing etc)• Communication skills to deal with public• Administrative Skill: user-level computer skills, attention to details and deadlines, being able to work in orderly fashion.• Ability to handle assigned official tasks efficiently.• Previous experience in a Consulate will be an added advantage.

2. The Consulate of Pakistan, Bradford reserves the right to call only short-listed candidates for interview.